



## To the Members of the Borough Council

Dear Sir/Madam

You are hereby summoned to attend the Annual Meeting of the Ashford Borough Council to be held in the Council Chamber, Civic Centre, Tannery Lane, Ashford, Kent TN23 1PL on Thursday the 19<sup>th</sup> May 2016 at 7.00 pm when the following business is proposed to be transacted.

Yours faithfully

T W Mortimer  
Corporate Director (Law and Governance)

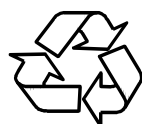
### Agenda

1. Election of Mayor
2. Declaration of Acceptance of Office by the Mayor
3. Appointment of Mayor's Chaplain
4. Vote of thanks by the Mayor for his Election
5. Vote of thanks to the Retiring Mayor and Mayors Escort
6. Response by the Retiring Mayor
7. Election and Appointment of Deputy Mayor
8. Declaration of Acceptance of Office by the Deputy Mayor
9. Apologies for Absence
10. Declarations of Interest
11. To consider the Minutes of the Meeting of the Council on the 21<sup>st</sup> April 2016
12. To receive any announcements from the Mayor
13. Confirmation of Cabinet Arrangements for 2016/17 by the Leader of the Council
14. To consider the Minutes of the Meeting of the Selection and Constitutional Review Committee held on the 3<sup>rd</sup> May 2016
15. To consider the Minutes of the Meeting of the Cabinet held on the 12<sup>th</sup> May 2016 (to follow)

11<sup>th</sup> May 2016

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Queries concerning this agenda? Please contact Keith Fearon:  
Telephone: 01233 330564 Email: [keith.fearon@ashford.gov.uk](mailto:keith.fearon@ashford.gov.uk)  
Agendas, Reports and Minutes are available on: [www.ashford.gov.uk/committees](http://www.ashford.gov.uk/committees)



**Declarations of Interest (see also “Advice to Members” below)**

- (a) **Disclosable Pecuniary Interests (DPI)** under the Localism Act 2011, relating to items on this agenda. The nature as well as the existence of any such interest must be declared, and the agenda item(s) to which it relates must be stated.

A Member who declares a DPI in relation to any item will need to leave the meeting for that item (unless a relevant Dispensation has been granted).

- (b) **Other Significant Interests (OSI)** under the Kent Code of Conduct as adopted by the Council on 19 July 2012, relating to items on this agenda. The nature as well as the existence of any such interest must be declared, and the agenda item(s) to which it relates must be stated.

A Member who declares an OSI in relation to any item will need to leave the meeting before the debate and vote on that item (unless a relevant Dispensation has been granted). However, prior to leaving, the Member may address the Committee in the same way that a member of the public may do so.

- (c) **Voluntary Announcements of Other Interests** not required to be disclosed under (a) and (b), i.e. announcements made for transparency reasons alone, such as:

- a. Membership of outside bodies that have made representations on agenda items, or
- b. Where a Member knows a person involved, but does not have a close association with that person, or
- c. Where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position.

[Note: an effect on the financial position of a Member, relative, close associate, employer, etc; OR an application made by a Member, relative, close associate, employer, etc, would both probably constitute either an OSI or in some cases a DPI].

**Advice to Members on Declarations of Interest:**

- (a) Government Guidance on DPI is available in DCLG’s Guide for Councillors, at [https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/240134/Openness\\_and\\_transparency\\_on\\_personal\\_interests.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/240134/Openness_and_transparency_on_personal_interests.pdf)
- (b) The Kent Code of Conduct was adopted by the Full Council on 19 July 2012, with revisions adopted on 17.10.13, and a copy can be found in the Constitution at <http://www.ashford.gov.uk/part-5---codes-and-protocols>
- (c) If any Councillor has any doubt about the existence or nature of any DPI or OSI which he/she may have in any item on this agenda, he/she should seek advice from the Corporate Director (Law and Governance) and Monitoring Officer or from other Solicitors in Legal and Democratic Services as early as possible, and in advance of the Meeting.